

Sender:.....

Recipient :.....

.....(Date, place)

Au pair invitation letter

Dear.....,

We,family from.....(country) would like to invite you as an au pair under the European agreement of au pair employment.

Your duties begin on the and end on the.....and end on the.....

You are coming to (country) to improve your language skills and to get to know our culture and life.

As an au pair you also have duties. These include: (please cross as applicable)

Supervising and playing with our child / children.....
.....
(name and age)

Waking up and dressing the child / children

Preparing lunch

Accompanying the child / children to school / kindergarten

Picking the child / children up from school / kindergarten

Occasional babysitting on evenings, with prior arrangement and discussion

Alongside this we'd like your help with typical light household tasks which are related to childcare (laying the table, doing the dishes, cooking for the children, helping the children to tidy their rooms etc.)

.....

The maximum number of working hours a week will be hours (number of hours).
You will have at least one day per week available as a free day. During your stay with us you will have your own lockable room available.

You will receive €..... pocket money. We assure you that we are responsible for your costs of living whilst you are working for us as an au pair. We will also take out health insurance for you.

You can have a total of weeks of..... paid holiday. You will continue to be paid your pocket money in this time.

Please talk to us regarding your holiday wishes with due time.

You will have time to attend a language course. Of course we will encourage you to improve your (English, German, French) as much as possible while you are here and you will be free to attend language classes during your spare time.

We look very much forward to you joining our family and look forward to receiving information regarding your date of arrival and travel.

Many thanks,

Signature